



# RIALTO UNIFIED SCHOOL DISTRICT CLASSIFIED

## LEAD SAFETY INTERVENTION OFFICER

### DEFINITION:

Under the direction of the assigned Administrator or Supervisor, provide for the safety and welfare of students during all school related activities both on and off campus; assist with training new safety personnel and participate in security duties such as patrolling campus buildings and grounds and ensuring safety of students, staff and property; enforce the rules and regulations governing student behavior to promote a safe and secure learning environment for all students and staff; promote safety intervention and restorative practices; . Perform other job-related duties as assignment and/or as required.

### DISTINGUISHING CHARACTERISTICS:

The Campus Safety Intervention Officer I is the entry-level classification in the series. Incumbents have at least one year of experience and perform a variety of intervention duties to proactively protect students, personnel, facilities and grounds by monitoring and responding to security incidents and violations at a secondary school site. Campus Safety Intervention Officer II is the journeyman-level classification. Incumbents have at least two years of security experience and monitor and patrol a variety of District locations and facilities. The Lead Safety Intervention Officer is the senior level in the series. Incumbents perform the more complex duties requiring highly specialized knowledge, skills and abilities in a designated work assignment including performing a variety of lead administrative support services; perform other job-related duties as assigned and/or as required.

### ESSENTIAL DUTIES:

- Collaborate and confer with District and school officials and personnel, including Administrators, School Resource Officer, counselors, and teachers to provide information and/or take action regarding investigations, criminal activities, gang activities, vandalism, graffiti, and related incidents for the safety and security of District, school site and community.
- Assist with the organization and communication of school policy and procedures to students concerning the Education Code of Specific Acts of Misconduct; assist in maintaining appropriate student behavior; report unusual and inappropriate behavior to the Administrator.
- Counsel and advise students and others regarding violation of rules and regulations as well as regarding the use of restorative practices and conflict resolution skills to mitigate school fights and help students with behavior, social issues, or other problems.
- Perform and/or assist with home visits/welfare checks.
- May serve on the Safety Assessment Team to make school and district safety improvements.
- Collaborate with administrators, staff, students, and parents in deterring school violence, student bullying and related potential disruptive activities.
- Assist with developing and directing work assignments for Campus Safety Intervention Officers; submit to Administrators according to established procedures.

- Assist with developing security plans for special events including staffing and location of Officers; assist in selecting appropriate personnel to meet security needs.
- Train, coordinate and provide work direction to assigned Safety personnel in the approved methods and techniques for specific incidents and campus disturbances; assist with the training of probationary Safety Intervention Officers.
- Inspect, review and monitor campus and parking lot areas to ensure against inappropriate behaviors, property loss or damage, and to ameliorate potential safety hazards.
- Oversee student activities in gathering areas including, but not limited to restrooms, hallways, locker room areas, lunch areas and in areas adjacent to the school buildings and sites, to enforce school policy and procedures.
- Maintain a highly visible presence to deter crime and disorderly conduct of students and staff; assist and direct campus visitors to authorized parking areas and appropriate offices.
- Control, monitor, and provide direction to unauthorized persons on campus and in parking lot areas; detain students and those visiting the campus who are violating rules, regulations, and applicable legal code provisions as required; detain any students, visiting persons, or intruders at District locations.
- Assist ill and/or injured student(s) experiencing difficulty by escorting them to the health office or appropriate administrative offices.
- Conduct or assist in investigations of crimes against property or persons; prepare evidentiary reports; prepare incident reports concerning student conduct, the destruction of property, vandalism, or theft, including stolen cars.
- Enforce the District and school regulations pertaining to both day and evening student activities.
- Organize truancy and tardy sweeps and random canine searches, in conjunction with administrators; assist with emergency evacuation and response procedures to ensure appropriate actions are taken during crisis situations.
- Assist in maintaining control of large numbers of people at athletic events, student activities, and other events to ensure the rules and regulations pertaining to conduct and safety are observed.
- Contact Security Administrator and appropriate law enforcement agencies in emergency situations to request assistance; maintain the security protection and control of campus, parking lots, and other areas adjacent to school buildings and offices.
- Interact with others with courtesy and respect; understand and follow oral and written instructions, work rules, regulations and procedures;
- Review budget and recommend purchases of equipment for Campus Safety Intervention Officers, as directed.
- Perform other job-related duties as assigned and/or as required.

## **KNOWLEDGE AND ABILITIES:**

### KNOWLEDGE OF:

- School District policies and procedures, including emergency procedures.
- School rules, regulations, and legal provisions concerning persons and property.
- P.O.S.T. certified training methods and procedures on proper detention, search and seizure, and use of force; law enforcement techniques.
- Effective campus supervision strategies and approaches.
- Group dynamics related to adolescents and their behavior.
- Effective conflict mediation and resolution methods.

- Crowd control techniques.
- Cultural demographic makeup of student population.
- Training principles and techniques.
- State and local laws concerning persons and property, including restricted substances.
- Safety, intervention, and restorative practices, including de-escalation, anger management, and drug and alcohol prevention techniques.

**ABILITY TO:**

- Perform effectively and efficiently in leadership situations requiring tact, diplomacy, and good judgment;
- Develop and maintain effective communication, liaison, and working relationships with administrators and staff, as well as other officials, and the general public.
- Delegate assignments and tasks to other safety officers in accordance with administrative directives.
- Plan, coordinate, and be present at after school activities and events requiring safety supervision.
- Perform duties with minimal direct supervision.
- Train, coordinate, organize and direct work of assigned safety personnel

**EXPERIENCE AND EDUCATION:**

**EXPERIENCE:**

Three years of experience scheduling, organizing, and coordinating various tasks and assignments with/for personnel with direct interaction and supervision of secondary school age students.

**EDUCATION:**

Verification of a High School diploma, a GED certificate or a higher degree, supplemented by training or course work in behavior modification techniques, student supervision or closely related fields. Recent job-related experience within the last five years is required.

**LICENSES, CERTIFICATIONS AND OTHER REQUIREMENTS:**

- Verification of a valid California Motor Vehicle Operator's license.
- Insurability by the District's liability insurance carrier may be required.
- Must satisfactorily complete the Post Level II and III training courses, the School Security Officer Training (SB 390) or Campus Law Enforcement Course (P.C. 832.3 (g) and E.C.38001.5/72330.5), complete training or will complete within 6 months in the use of ASP (expandable baton).
- Verification of a current First Aid certificate and a current CPR certificate issued by the American Red Cross or the American Heart Association is required at time of employment, and must be kept current as a condition of continued employment.

**WORKING CONDITIONS:**

**PHYSICAL ELEMENTS:**

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.

- Will frequently exert 50 to 75 pounds of force to lift, carry, push, pull, or otherwise move objects
- Will involve walking and/or standing for extended periods of time, and may occasionally involve ascending and descending, stairs, and ramps
- Must be capable of perceiving the nature of sound
- Must possess visual acuity and depth perception
- Must be capable of providing oral information, in person, by telephone or other communication devices
- Must possess the manual dexterity to operate equipment and to use security devices, and handle and work with various objects and materials

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

POTENTIAL HAZARDS:

Exposure to hot, cold, wet, humid, or windy conditions caused by weather. Exposure to excessive noise and fumes, dust, or odors. Exposure to hostile or abusive persons. Exposure to blood and bodily fluids.

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